



KENYA ELECTRICITY TRANSMISSION CO, LTD.

**KENYA TRANSMISSION NETWORK IMPROVEMENT PROJECT
EXTENSION OF THE NAROK AND BOMET 132KV SUBSTATIONS**

TENDER NO. KETRACO/PT/001/2024-Lot 2B,

MINUTES OF PRE- BID MEETING

Date: 23rd April 2024
Venue: KAWI Complex Ministry of Energy and Petroleum.
Time: 1000 hrs

Agenda:

1. Introduction
2. Project Overview
3. Questions and Answers
4. Site Visit
5. AOB

Attendance:

1. Mr Muchilwa Brian [Chair]
2. Ms Florence Atemo [Secretary]
3. Refer to Annex 1 for or list of bidders that attended the pre – bid meeting
3. Refer to Annex 2 for or list of bidders that attended the site visit

Min. 1/23/04/2024: INTRODUCTIONS AND ADOPTION OF THE AGENDA

The Chair called the meeting to order at 11.00 am and welcomed the all the prospective bidders who had come to attend the conference. Brief introductions were made for those present.

Bidders were informed to sign fill the attendance register making sure to write their names and email addresses legibly on the circulated sheets. All communication with regards to this tender (clarifications, addenda, minutes for pre-bid meeting) will be shared sent to the availed contacts and be uploaded to the KETRACO website.



All clarifications including technical or financial queries shall be in writing and emailed and acknowledged by bidders at submission. The Chair informed bidders that all queries that can not be addressed at the pre-bid conference, including those touching on scope will be submitted and responded to in writing as well.

The agenda was then proposed and adopted.

Min. 2/23/06/2024: PROJECT OVERVIEW

The Chair gave a brief overview of the project including the project financing, project scope and project implementation timelines:

The project is jointly financed by the African Development Bank (AfDB) and the Korean Exim Bank (EDCF). All financing including for the compensation of Project Affected Persons (PAPS), which affects the transmission line (Lot 2A) activities, had been secured.

The scope of works for the project includes the Design, Supply, and Installation Services for existing 132/33 kV Narok and Bomet Substations. Detailed scope is as captured in the employer's requirement in the bidding documents.

The chairman then welcomed any questions, clarifications or comments from the bidders.

Min. 3/23/06/2024: CLARIFICATIONS

- A. Several requests were made for the deadline for submission to be extended from to allow for enough time for bidders to analyse the bidding documents.

The chair confirmed that the timelines were tight and bidders should work within the timelines communicated. The Chair confirmed that extensions of the date of submission, if any, will be communicated to all prospective bidders after deliberations.

- B. Can a bidder submit a bid security from a foreign bank?

Bidders were directed to the bidding document ITB clause 20.3 clause 20.3 for instructions where the guarantee is issued by a non-bank financial institution located outside the Employer's Country.

- C. Shall bidders provide a letter of bid for each substation or a single letter of bid for both substation?

A single letter of bid is to be submitted for the Lot.

- D. Bidders wanted to know the status and contract duration of the Narok – Bomet transmission line lot for interface purposes.



The duration of both the transmission line and substation are both 13 months. The procurement of both lots is running in tandem to ensure that the procurement of the substation contractor doesn't lag far behind the procurement of the transmission line contractor. KETRACO anticipates to have all parties on board in order to have a timely and seamless integration of the project. vis a vis

Min. 4/23/06/2024:

The chair said that site visit would be conducted at bidders cost. KETRACO would provide the guide for the tour. The durations meetup points were mutually agreed by those present at the pre bid conference. It was Greed that the takes place the next day, 24th April 2024, as planned beginning with Narok Substation at 9:00am and then proceed to Bomet substation at 2:00pm.

E. Bidders wanted to know if saloon cars are okay for the site visit.

Saloon cars are okay for the site visit, however, given the prevailing weather conditions and the compressed program for the site visit, 4x4 vehicles were recommended.

F. Bidders wanted to know if the site visit is mandatory.

Bidders were informed that the site visit is not mandatory but important and that the attendance sheets for the site visit would be annexed to the pre-bid minutes.

Min. 5/23/06/2024: AOB

There being no other business, the conference came to an end at 11.30 a.m.

SIGNED:

CHAIRMAN.......... DATE 25/04/2024
SECRETARY.......... DATE 25/04/2024



Annex 1 Pre – Bid Meeting Attendance Register

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Annex 2 Site Visit Attendance Register

