

Our Ref: KETRACO/PT/021/2023

28th August, 2023

Notice to all Bidders

RE: TENDER ADDENDUM AND CLARIFICATION 1

RE: EXPRESSION OF INTEREST FOR CONSULTING SERVICES FOR CAPACITY BUILDING NEEDS ASSESSMENT - KETRACO/PT/021/2023

The following amendments are made to the specified provisions of **Tender for Expression of Interest for Consulting Services for Capacity Building Needs Assessment - KETRACO/PT/021/2023**. Save where expressly amended by the terms of this clarification, the Principal Tender Document shall continue to be in full force and effect.

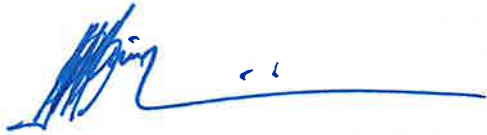
Find herein the ADDENDUM and CLARIFICATION No. 1, consisting of TWO (2) pages into the Principal Tender Documents as attached. This document should be returned along with dully filled Form of Tender.

No.	KETRACO Requirement Document (Page No.)	Clarification as requested by bidders	KETRACO Response
1		QR stipulates that interested applicant must be capable of performing the services and should furnish information evidencing of recent and similar services provided by the applicant. Clause A.1 however, specifies that the applicant should have implemented Capacity Building Program Design Project. Does it mean all three phases such as Pre-training (Training Need Analysis-TNA), Identifying Training Programs and Training implementation or TNA only	The Services to be offered are clearly stipulated in paragraph 2 of the EOI
2	A.1 The contracts size: <i>Implementation of at least three (3) capacity building programme design projects of at least 150,000 (Hundred and fifty thousand) Euros in total project cost within the last Ten (10) years; pg2</i>	KETRACO has specified at A.1 that applicant should have completed 3 similar projects; each of 150,000 Euros which is very much on higher side and we presume that none of Companies possess this qualification. We propose: • Value of the completed project should be 20,000 Euros if Similar Services mean only TNA.	Value of Completed Projects shall remain as stipulated in the requirement A. 1

		<ul style="list-style-type: none"> • Three (3) Completed projects should be replaced with Two (2) ongoing projects 	Number of completed projects shall remain as stipulated
3	A.3.2 <i>At least 8 years of experience in HR management, structures organization and skills development</i>	Clause A 3.2 requires Consultants to have 8 years' experience in HR management. Is it possible to get it removed as assignment does not require HR skills rather than is more relevant organization as they are recognized Training Provider with experience in Electricity transmission	The requirement remains
4	A.3.3 <i>At least 3 years of experience in gender assessment and social surveys</i>	Clause A 3.3 specifies that applicant should have experience in gender assessment and social surveys which we find relevance to the assignment. This may please ne deleted.	The requirement shall be retained
5	1.2 Design and develop the detailed training content and plan for the identified training needs	Is Design and development of training content part of the project within the given period of 3 months as stated in point 1.3: <i>The duration of the assignment is expected to be one year (1) year during which the consultant is expected to provide the services for a combined period of approximately 3 calendar months</i>	The Details of the assignment will be given in RFP

Tender Closing date remains **31st August 2023**.

All other terms and conditions of the tender document remains the same.



PETER NJEHIA
SENIOR MANAGER, SUPPLY CHAIN

