

**Our Ref: KETRACO-PT-002-2024**

**6<sup>th</sup> February, 2024**

**Notice to all Bidders,**

**TENDER ADDENDUM 1**

**RE: TENDER FOR PROVISION OF MEDICAL INSURANCE BROKERAGE SERVICES FOR 2024-2026 PERIOD (KETRACO-PT-002-2024)**

The following amendments are made to the specified provisions of Tender for Provision of Medical Insurance brokerage Services for 2024-2026 (Tender Number KETRACO-PT-002-2024).

Save where expressly amended by the terms of this addendum, the Principal Tender Document shall continue to be in full force and effect.

Find herein Addendum No. 1 consisting of two (2) pages into the principal tender document.

<b>No.</b>	<b>Clause</b>	<b>Initial Criteria</b>	<b>Amended Criteria</b>
<b>1</b>	<b>2.3.2.1</b>	Provide Five current (5) reference letters (dated Jan to <b>March, 2022</b> ) from clients (excluding KETRACO) with a contract sum of at least (twenty) 20 million each for Medical Insurance within the last five years (i.e. 2019 to date).	Provide Five current (5) reference letters (dated Jan to February,2024) from clients (excluding KETRACO) with a contract sum of at least (twenty) 20 million each for <b>Medical Insurance</b> within the last five years (i.e. 2019 to date). (25 marks).
<b>2</b>	<b>2.3.2.2</b>	Provide at least ten cover enhancements/riders and value additions for Medical Insurance. The highest number of value of enhancements attracts the full marks and vice versa.	Provide at least ten cover enhancements/riders and value additions for Medical Insurance. (20 marks)
<b>3</b>	<b>2.3.2.5</b>	An annual premium turnover of Ksh.250 million and above per year in the last two financial years. (2019/2020)	An annual premium turnover of Ksh.250 million and above per year in the last two financial years i.e. period between (2021-2023) (10 marks).

*S.A.O*

4	2.3.4.4	Must give current recommendation letters (Dated Jan- Feb, 2022 from five (5) reputable clients (excluding KETRACO) with a contract sum of at least Ksh.20 million each per year for Medical Insurance wherein they have provided Insurance Cover within the last five years (2019 to date).	Must give current recommendation letters (dated Jan- Feb, 2024 from five (5) reputable clients (excluding KETRACO) with a contract sum of at least Ksh.20 million each per year for <b>Medical Insurance</b> wherein they have provided Insurance Cover within the last five years (2019 to date).
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**USER REPRESENTATIVE: JOYCE OGOYE**

SIGNATURE..... 

**APPROVED BY: PETER NJEHIA**  
**SENIOR MANAGER, SUPPLY CHAIN**

SIGNATURE..... 