



**Kenya Electricity Transmission Company Limited**  
"Building a World Class National Grid"

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**Our ref: KETRACO-PT-009-2024**

**6<sup>th</sup> March 2024**

**Notice to all Bidders.**

**RE: TENDER ADDENDUM AND CLARIFICATION 1**

**RE: TENDER FOR PROVISION OF CLEANING, SANITATION, GARBAGE COLLECTION AND GROUNDS MAINTENANCE/ENVIRONMENTAL SERVICES FOR KETRACO PREMISES FOR TWO (2) YEARS 2024-2026.TENDER NUMBER KETRACO-PT-009-2024**

The following amendments are made to the specified provisions of the **TENDER FOR PROVISION OF CLEANING, SANITATION, GARBAGE COLLECTION AND GROUNDS MAINTENANCE/ENVIRONMENTAL SERVICES FOR KETRACO PREMISES FOR TWO (2) YEARS 2024-2026.TENDER NUMBER KETRACO-PT-009-2024**. Save where expressly amended by the terms of this addendum, the Principal Tender Document shall continue to be in full force and effect.

Find herein the ADDENDUM, consisting of two (2) pages into the Principal Tender Documents.

***Tender Addendum and clarification NO 1***

<b>NO</b>	<b>EARLIER REQUIREMENT</b>	<b>BIDDER CLARIFICATION</b>	<b>AMENDEMENT</b>
1.	4.3.8 Provide at least Three (3) Valid Current County Government operational licenses and proof of physical office by attaching lease agreements.	Bdder1: Please clarify on mandatory requirement of the County business permit from three counties, as for us we run the operations from one county that is Nairobi.  Kindly advise what happens with such.  Bidder 2: This is to seek clarification in reference to the above-mentioned Tender evaluation criteria Mandatory requirement - provide at least 3 valid current county government operational	4.3.8 Provide a Valid Current County Government operational licenses and proof of physical office by attaching lease agreement.

  
7/3/2024

		<p>licences.</p> <p>Please clarify, a county permit is issued to a business from the county they have an office and in the case of the Companies that operate from one county clarify what is expected of such a bidder.</p>	
2	<p>4.4.2 Provide number of qualified staff currently employed by your firm. Attach evidence in form of a certified February 2023 payroll.</p>	<p>Provide number of qualified staff currently employed by your firm. Attach evidence in form of a certified <b>February 2023</b> payroll.</p> <p>Kindly clarify is it February 2023 or 2024?</p>	<p>4.4.2 Provide number of qualified staff currently employed by your firm. Attach evidence in form of a certified February 2024 payroll.</p>
3	<p>4.4.11 Ability of the cleaning firm to pay cleaners salaries by 5th of every month.</p> <p>ii. Attach Certified payslips of at least 8 cleaners paid before 5th of every month for the last three months i.e December 2023, January 2024 and February 2024.</p> <p>4.4.8 List the number of staff to be deployed in each specific areas of service as provided in the Schedule of Requirements and provide evidence that the cleaning firm meets minimum wage in accordance with the labor laws.</p>	<p>On payslips requirements as indicated below the first one requires payslips for January salary that was paid by 5th February 2024 and the second one requires February 2023 payslips is it possible to merge this two requirements so that bidders can generate payslips for one the same month that covers both requirements.</p> <p>ii. Attach Certified payslips of at least 8 cleaners paid before 5th of February 2024.</p> <p>2. Wage Rate (Attach February 2023 payslips for at least 10 employees to confirm adherence to the minimum wage) = Half a Mark each- 5 Marks</p>	<p>The tender requirements shall NOT be merged and shall remain as is as indicated in No.3 column 2, (Earlier requirement) of this addendum.</p>

	ii. Wage Rate (Attach February 2024 payslips for at least 10 employees to confirm adherence to the minimum wage)		
4	Consumables	On the part of consumables the following substations have not been included in the list  1.Isinya Housing 2.Suswa Housing 3.Mariakani Housing 4. Sangoro 5. Ortum	The following are the consumables per station per month:  (a).Multipurpose soap 20L  (b).Hand soap 20L  (c).Tissues 1bale  (d).Hand paper towels 1bale  (e).Vim 4pcs  (f).Disinfectant 5L  (g).Air wicks 4pcs  (h).Harpic / stain remover 20L  (F) Blue Toilet Blocks 18 pieces

Interested bidders are encouraged to use the original tender document in SAP Ariba.

For any clarification, kindly email [crono@ketraco.co.ke](mailto:crono@ketraco.co.ke); [nnjoroge@ketraco.co.ke](mailto:nnjoroge@ketraco.co.ke); [mjepkemboi@ketraco.co.ke](mailto:mjepkemboi@ketraco.co.ke) [CC.pnjehia@ketraco.co.ke](mailto:CC.pnjehia@ketraco.co.ke), [fkasomi@ketraco.co.ke](mailto:fkasomi@ketraco.co.ke)

All other terms and conditions of the tender remain the same.



**Daniel Muiruri**  
**Property Officer**

Tender Addendum No. 1 of Tender No. **KETRACO/PT/009/2024** has been received and incorporated in the Tender Documents.

**Name of Tenderer (*in block letters*):**

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**Signature:**

**Date:**

**Signed for the Tenderer by (*Name in block letters*):**

**In the office bearer capacity of:**

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